



**CLIENT EMAIL CONSENT FORM**

Finding Balance, Ltd. offers clients the opportunity to receive invoices via email. This option will allow for more efficient distribution and payment of client invoices.

**CLIENT NAME:** \_\_\_\_\_

**PARENT/GUARDIAN NAME:** \_\_\_\_\_

**CLIENT (GUARDIAN) E-MAIL ADDRESS:** \_\_\_\_\_

\*In the future, please inform Finding Balance, Ltd. of changes in your email address\*

**RISKS**

Communication by e-mail has a number of risks which include, but are not limited to, the following:

- E-mail can be circulated, forwarded and stored in paper and electronic files.
- Backup copies of e-mail may exist even after the sender or the recipient has deleted his/her copy.
- E-mail can be received by unintended recipients.
- E-mail can be intercepted, altered, forwarded or used without authorization or detection.

*You should not communicate with Finding Balance, Ltd. via email if any of the above risks concern you.*

I acknowledge that I have read and fully understand this consent form. I understand and agree to give my consent for email communications for invoicing and payment purposes from Finding Balance, Ltd.

**CLIENT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_